

## INSTRUCTIONS FOR NEW APPLICATION

### **The following information is REQUIRED:**

A completed membership application (all three pages) along with a \$25.00 connect fee and any applicable deposit.

A security deposit will be required on new accounts. A copy of the recorded warranty deed or other acceptable showing of creditworthiness acceptable to the Co-op may cause the deposit to be waived in some instances. Such showing of creditworthiness may be made in the form of a "Letter of Credit" from the previous electrical provider for applicant if such letter is acceptable to the Co-op.

A signed "Security Light Agreement" if a security light is requested. A security light will be installed on Cherokee County Electric Cooperative poles only. Contact our engineering department for details and applicable fees.

A copy of a valid driver's license and social security card for the new member and spouse.

### **Additional REQUIREMENTS for New Construction:**

An easement signed by all persons listed on the warranty deed to the property. Each signature on the easement must be notarized. **The easement consists of a 30' wide cleared path from ground to sky and is the responsibility of the applicant. We will need an easement for access to distribution lines if crossing adjoining neighbors' property. This is also the applicant's responsibility.**

A signed "Existing Underground Utilities Agreement".

Upon receipt of the above information, the new member should allow the easement department a couple of working days to check the easement. The Staking technician will call to schedule an appointment to stake the job. Once the staking requirements have been completed the staking technician will inform the customer of any additional fees, easements, or meter pole required.

At this time the job will be scheduled for construction. Please allow 90 days for the construction to be completed. This may take longer during inclement weather. For information concerning when the job is scheduled you may call the Line Superintendent's office in Rusk at 903-683-2248 or the District Office Manager in Chapel Hill at 903-566-5028.

Please call our Customer Service Department at 903-683-2248 or long distance at 1-800-992-4280 if you have any questions

- **Ask about our line construction and service options (overhead/underground)**
- **Remember to plan ahead: returning applications and easements**
- **See our Website @<http://www.cceca.net>**